STATE OF ILLINOIS, CIRCUIT COURT _____ COUNTY	ORDER TO EXPUNGE & IMPOUND AND/OR SEAL CRIMINAL RECORDS	*For Court Use Only*

Instructions ▼

Enter above the county name where you will file this case.

Enter your name, birth date, race, and gender. List any other names you used when arrested on the cases listed on this form.

If the Clerk gave you a new case number, enter it to the right.

In **1**, enter the number for all cases listed under Number 2 on the *Request* form for the cases you want to have expunged. If you completed an *Additional Arrests or Cases for Expungement* form, fill out an additional *Order* and list those cases.

In **2**, enter the number for all cases listed under Number 14 on the *Request* form for the cases you want to have sealed. If you completed an *Additional Arrests or Cases for Sealing* form, fill out an additional *Order* and list those cases.

Request of:

_____

Your name *(First, middle, last name)*

_____

Other names used in these cases

_____   _____   _____

Date of birth   **Race**   **Gender**

_____

Case Number *(if the Clerk assigns a new number):*

1. Arrest or Case Numbers of all Eligible Criminal Offenses for Expungement in this County:

_____ _____ _____ _____ _____
_____ _____ _____ _____ _____
_____ _____ _____ _____ _____

☐ I have attached an additional *Order* form.

2. Arrest or Case Numbers of all Eligible Criminal Offenses for Sealing in this County:

_____ _____ _____ _____ _____
_____ _____ _____ _____ _____
_____ _____ _____ _____ _____

☐ I have attached an additional *Order* form.

DO NOT check this box. The judge will check the correct boxes.

The judge will cross out the case numbers that are denied and include them on the *Order Denying Request To Expunge & Impound and/or Seal Criminal Records*.

IT IS ORDERED:

☐ Your *Request* for expungement is **GRANTED** for the above cases and within 60 days of this *Order*:

- The Arresting Agencies must expunge these records as required by law.
- The Clerk of the Circuit Court must impound these records as required by law.
- The Illinois State Police must expunge or impound these records as required by law.
- The Illinois State Police and the Arresting Agencies must request the return of all arrest or conviction records from any agencies that were previously notified of these records as required by law.
- The Illinois State Police must expunge any pardoned conviction and other arrests by sealing these records as required by law.

(Continued on next page)

IT IS ORDERED:

DO NOT check this box. The judge will check the correct box.	☐ Your *Request* for sealing is **GRANTED** for the above cases and within 60 days of receiving this *Order*:

- The Illinois State Police, the Arresting Agencies, and the Clerk of the Circuit Court must seal these records as required by law.
- The Illinois State Police and the Arresting Agencies must request the return of all arrest or conviction records from any agencies that were previously notified of these records as required by law.

DO NOT fill in these lines. The judge will sign and enter date here.	**ENTERED:**

Judge: _____   Date: _____